



New Jersey Department of Environmental Protection - Division of Water Quality

REQUEST FOR AUTHORIZATION (RFA) CHECKLIST

NJPDES/Discharge to Surface Water Permit

Category CG - General Non-Contact Cooling Water Permit Authorization

TO HELP US PROCESS YOUR RFA MORE EFFICIENTLY, PLEASE PROVIDE ALL ITEMS LISTED BELOW.

This checklist is provided to you as guidance for completing an application for a Request for Authorization (RFA) under NJPDES/DSW permit NJ0070203. Should you have any questions, please contact the Bureau of Point Source Permitting - Region 1 or Region 2 at (609) 633-3869 or (609) 292-4860. Be sure to read all instructions and answer all questions when filling out the following RFA forms. If an item is not applicable, enter "N/A" or a similarly appropriate response.

- ☐ **FORM NJPDES - 1** Instructions are provided with the form.
- ☐ **NJPDES TECHNICAL FORM (FORM C)** Instructions are provided with the form.
- ☐ **CG CERTIFICATION FORM**
- ☐ **EVIDENCE OF RFA SUBMISSION TO THE AFFECTED SEWERAGE ENTITY(IES) AND MUNICIPALITY**

Submit copies of the signed and dated notices that were sent along with the RFA to the affected sewerage entity(ies) and municipality via certified mail return receipts requested or by other means, and copies of the dated certified mail return receipts or other means of verification of receipt.

NOTE: Prior to submitting an RFA to the Department, submit the following to the affected sewerage entity(ies) and municipality in accordance with N.J.A.C. 7:14A-4.3(a)13:

1. A copy of the RFA.
2. A written notice (certified mail return receipt requested or by other means which allows verification of the fact and date of receipt) that the sewerage entity(ies) and municipality must submit to the Department written comments regarding or objections to the proposed discharge or activity within 30 days of receipt of said notice. These comments shall be considered by the Department in determining whether to issue an authorization.

COMPLETE AND SUBMIT ONE ORIGINAL AND ONE COPY OF THE RFA TO:

New Jersey Department of Environmental Protection
Division of Water Quality
Bureau of Permit Management
Attn: Administrative Review Unit
P.O. Box 029
Trenton, New Jersey 08625-0029

Please note that additional technical information based on the site specific conditions may be required by the Department pursuant to N.J.A.C. 7:14A-4.3(e).